**Upper Peninsula Michigan Works! (UPMW)**

**Local Elected Officials (LEO) Board**

**Meeting Minutes**

**June 2, 2025**

1. **Call to order**

Mr. Carl Nykanen called the meeting to order at 11:05 am ET.

1. **Roll Call**

Board members present:

Jeff Carlson, Randy Eckloff, Craig Kent, Carl Nykanen, Mike Patrick, Mark Stauber, Joe Stevens, Michael Yon.

1. **Public Comment**

None.

1. **Approval of Agenda**

*A motion to approve the June 2 meeting agenda was made by Mike Patrick, supported by Michael Yon. All in favor. Motion passes.*

1. **Approval of Meeting Minutes**

*A motion to approve the meeting minutes of February 19, 2025, was made by Joe Stevens and supported by Mike Patrick. All in favor, motion passes.*

1. **Elect Chair and Vice Chair**

Carl Nykanen verbally gave his resignation as board chair. He will remain on the board representing Ontonagon County, but not as chair. The board thanked him and expressed their appreciation. He asked for nominations for a new board chair. *One nomination was given by Joe Stevens to nominate Mark Stauber as the new LEO Board Chair. This nomination was seconded by Michael Yon. A roll call vote was done and all present members voted yes. Motion carries.* Mark Stauber now assumes the role of LEO Board Chair. Nominations were opened for the LEO Vice Chair position. *A motion to nominate Mike Patrick was made by Joe Stevens, supported by Carl Nykanen, and unanimously approved. Motion passes.*

1. **Approve Bank Resolution & Signature**

*A motion to approve the bank resolution as presented with Mark Stauber’s signature was made by Jeff Carlson and supported by Carl Nykanen. A roll call vote was done and all present members voted yes. Motion passes.*

1. **Public Hearing – Annual Budget for July 1, 2025 – June 30, 2026**

Mark Stauber called the public hearing to order. The annual budget for July 1, 2025 – June 30, 2026, was presented to the board for their review and approval. CFO Viau explained the budget in detail and gave the board the opportunity to ask questions. The budget can be adjusted, as needed, depending on funding*. A motion to approve the June 1, 2025 - June 30, 2026, Annual Budget was made by Carl Nykanen and supported by Mike Patrick. A roll call vote was done and all present members voted yes. Motion passes.*

1. **Approve Policy Issuances**

The following policy issuances were presented to the board for their review and approval:

1. Policy Issuance 25-09
2. Policy Issuance 25-10
3. Policy Issuance 25-11
4. Policy Issuance 25-14
5. Policy Issuance 25-15

*A motion to approve policy issuances “a” through “e” as stated above and in the agenda as a consent was made by Mike Patrick, supported by Joe Stevens, and unanimously approved. Motion passes.*

1. **Final Comments / Adjourn**

*A motion to accept and place the annual audit on file was made by Michael Yon, supported by Mike Patrick, and unanimously approved.*

*A motion to adjourn was made by Mike Patrick, supported by Randy Eckloff, and unanimously approved. Meeting adjourns at 11:23 am ET.*