

**Upper Peninsula Michigan Works! County Commissioner Board  
Meeting Minutes  
August 24, 2023**

**I. Call to Order, Gerald Corkin, Chair**

Mr. Gerald Corkin called the meeting to order at 1:00 pm ET.

**II. Roll Call**

Present:

Boar Chair, Gerald Corkin, Marquette County; Carl Nykanen, Ontonagon County; Bill Menge, Baraga County; Patricia Mueller, Menominee County; Mark Stauber, Iron County; Joe Stevens, Dickinson County; Craig Reiter, Schoolcraft County; Gretchen Janssen, Houghton County; Joe Bonovetz, Gogebic County; Steven Viau, Delta County; Damon Lieurance, Chippewa County.

**III. Public Comment**

None.

**IV. Approval of Agenda**

A motion to approve the agenda of August 24, 2023, was made by Commissioner Corkin and seconded by Commissioner Reiter. All in favor, motion passes.

**V. Approval of Minutes**

A motion to approve the May 18, 2023, Board meeting minutes was made by Commissioner Stauber and supported by Commissioner Viau. All in favor, motion passes.

**VI. Financial Report**

The financial reports through the end of June 2023 were presented and discussed. The Board budget report shows the numbers of the full fiscal report. It was at about 92% expended and within budget amounts. The rest is carried forward. Everything ended up where it was expected. The new budget starts on July 1.

A motion to accept the financial reports was made by Commissioner Stevens and seconded by Commissioner Mueller. All in favor, motion passes.

The voucher reviews were discussed then a motion was made by Commissioner Nykanen to accept the voucher review report and supported by Gerald Corkin. All in favor, motion passes.

**VII. New Business**

**A. EDO Request for Proposals**

CEO Brunell gave an overview of the new economic development organizations (EDOs) request for proposals and accompanying documents. This is a new process put together by the team. This new process was presented to the LEO Board for their comments and awareness. The process was changed so that it was clearly laid out how the EDOs bid for the money. The new structure would be laid out in three phases. UPMW will release an RFP, send to every EDO in the UP, they will all have an opportunity to bid, then attend a mandatory bidder's conference. They will then be scored according to the rubric and make awards with funding beginning October 1, 2023. There were a few questions from the Board. UPMW provides this funding to the EDOs to provide referrals for training purposes and they require monthly reporting and tracking.

## **B. Policy Issuances Motion for Approval**

CFO Viau gave an overview of the policy issuances and allocation amounts. A motion to accept the funding and approve policy issuances 1-9 listed below was made by Commissioner Bonovetz and seconded by Commissioner Viau. All in favor, no opposed, motion passes.

1. Policy Issuance 23-14: AY 2023 WIOA Adult, DW, and Youth Program Allocations
2. Policy Issuance 23-15: AY 2023 WP ES Allocations and AY 2023 WIOA Statewide Activities Allocations to Support 2023 ES Operations
3. Policy Issuance 23-16: AY 2022 WIOA Statewide Activities Funding for Program Year 2023 High Concentrations of WIOA Eligible Youth
4. Policy Issuance 23-17: AY 2022 WIOA Statewide Activities Funding Allocations for Program Year 2023 Customer Relationship Management
5. Policy Issuance 23-18: AY 2022 WIOA Statewide Activities Funding to Support Program Year 2023 Capacity Building and Professional Development
6. Policy Issuance 23-19: AY 2022 WIOA Statewide Activities Funding for Career Exploration and Experience Events
7. Policy Issuance 23-20: Fiscal Years 2022 and 2023 General Fund/General Purpose Funding for Michigan Electric Vehicles Job Academy and Talent Action Team Electric Vehicle MEDC State Restricted Funds
8. Policy Issuance 23-21: MWA Apprenticeships Success Coordinators and MWA Registered Apprenticeship Program Intermediary Functions
9. Policy Issuance 23-22: Michigan Statewide Targeted Apprenticeship Inclusive and Readiness System (MiSTAIRS)

## **VIII. Reports**

### **A. CEO**

CEO Brunell discussed upcoming events. She noted the Governor's Luncheon went well. The UPMW All Staff meeting is on October 5 in Marquette and all Board members are invited. She then discussed the data report that was provided to the Board in advance of the meeting. Youth enrollments have grown quite a bit. CEO Brunell discussed WIOA funding and asked the Board to advocate on our behalf. The Department of Labor has not yet decided on the Wagner-Peyser issue. There were some comments and discussion on this funding from the Board members. Mr. Corkin noted the communication from the UPMW leadership team has greatly improved with CEO Brunell in place. CEO Brunell emphasized the importance of jobs in the Upper Peninsula and to advocate for Michigan Works! At every opportunity.

## **IX. Communications**

A motion to accept the communications for file was made by Commissioner Nykanen and supported by Commissioner Stevens. All in favor, motion passes.

**X. Member updates**

The MAC conference in Kalamazoo is coming up at the end of the month. It would be good to have more representation from the Upper Peninsula.

**XI. Next Meeting/Adjournment**

The next LEO Board meeting will be on October 19, 2023, prior to the UPACC meetings. The meeting adjourned at 2:05 pm.