



Upper Peninsula Michigan Works!
Workforce Development Board
12:30pm Thursday, May 5, 2022

Secretary, William L. Raymond, CEO

<p><u>Private Sector</u> Mark Massicotte, L’Anse Manufacturing, Chair Vacancy Joe Esbrook, Hiawatha Log Homes Dave Goudreau, Northern Wings Repair George Kinsella, EcoMarine Bridget Kennedy, Systems Control Vacancy Suzanne Pazdernik, Jacquart Fabric Products Chad Rowe, Aspirus Health System Melanie Bicigo, Upper Peninsula Health Plan Meagen Morrison, Eagle Lundin Mine</p> <p><u>Labor Organizations/Apprenticeships</u> Travis Cary, IUPATDC7 John Hamm, UPRLF Mike Smith, UP Construction Council</p>	<p><u>Community Based Organization</u> Michelle LaJoie, Alger/Marquette Community Action Jonathan Mead, UPCAP</p> <p><u>Adult Education/Higher Education</u> Samantha Cameron, Bay Mills Community College Julie Wonders, Iron Mountain-Kingsford Community Schools</p> <p><u>Economic and Community Development</u> Jeff Holt, Sault Ste. Marie Economic Development Corporation</p> <p><u>Vocational Rehabilitation</u> Roy Del Valle, Michigan Rehabilitation Services</p>
---	---

AGENDA

- I. **Call to Order.** Mark Massicotte, Chair called the meeting to order at 12:46pm ET.
 - A. **Roll Call.** Present: Massicotte, Kinsella, Kennedy, Morrison, Smith, LaJoie, Mead, Del Valle. Absent: Esbrook, Goudreau, Pazdernik, Rowe, Bicigo, Cary, Hamm, Cameron, Wonders, Holt. It as determined a quorum was not present, so all items are informational and considered recommendations without official action and approval. **The recommendations and information will need to be officially approved at the September Board meeting.**
- II. **Public Comment.** None.
- III. **Approval of Agenda.** Recommended to approve by Kinsella and seconded by LaJoie.
- IV. **Approval of Minutes from December 2, 2021.** Recommended to approve by Del Valle and seconded by Smith.



V. Financial Report

A. Grant Status & Overview

Raymond informed it is allowable to carry over 100% of unspent funds. Massicotte expressed gratitude for annual audit results.

B. Line-Item Budget Report – informational.

VI. Action Items

A. Action Items – Recommended Motions

1. Time-Limited Work Experience Local Policy
2. Supportive Services Local Policy
3. Strategic Plan
4. Trent Bellingar CEAC Nomination

No action taken. These items will need official action and approval at the September Board meeting.

VII. Reports

A. Chairperson

Massicotte reported recent attendance of NAWDP national conference and concluded UPMW is running efficiently. The Chair thanked the entire organization and invited staff to share.

B. CEO

McNabb gave Strategic Plan report. The three goals are expressed in the plan document. LaJoie requested consideration of non-profits for collaborative.

Brunell introduced the One UP concept to address redundancy and overlap of operations and leverage resources through the current partnerships that exist. One UP is a framework for communication and action across workforce and economic development.

VIII. Old Business / Updates

A. CEAC Update

Massicotte praised the Career and Educational Advisory Council (CEAC) for their efforts.

B. Michigan Works! Association Board Update

Raymond informed the Board about the Michigan Works Association Annual conference taking place in September in Mt. Pleasant. Information will be forwarded to Board members.

Massicotte strongly encouraged attendance.

New Business

A. New Workforce Development Board Members

Raymond informed will have action for the next Board meeting.



- B. Wagner/Peyser Issue with US Department of Labor
All were present and heard CEO Raymond's explanation of the issues at the Local Elected Officials Board meeting immediately preceding this one. Raymond will forward a support document / template. Kennedy suggested to compile testimonials from customers.

IX. Communications

- A. March 2022 Fast Facts

X. Member input – Updates / Items for discussion

- A. Brunell shared recognition received by Veterans Employment Services (VES).
- B. Anderson informed UPMW is hiring Brian Sarvello for the Grant Manager position.
- C. Smith shared summer camp activities include resume writing, interviews, financial literacy, construction. Looking to highlight partnerships and programs to get youth engaged.
- D. Massicotte shared Manufacturing Day is October 1, 2022.

XI. Next Meeting

- A. Next meeting – Sep 15, 2022. Related to policies waiting on approval, the Chair instructs staff to enact programmatically immediately and backdate policy approval.

XII. Adjournment. The meeting adjourned at 2:07pm.