



**Upper Peninsula Michigan Works!
Workforce Development Board
Thursday, June 17, 2021
MINUTES**

I. Call to Order, Mark Massicotte, Chair

Board Chair Mark Massicotte called the meeting to order at 12:08 pm ET.

II. Roll Call

Present:

Mark Massicotte, L'Anse Manufacturing, Chair
George Kinsella, EcoMarine
Bridget Kennedy, Systems Control
Suzanne Pazdernik, Jacquart Fabric Products
Chad Rowe, Aspirus Health Systems
Meagen Morrison, Eagle Lundin Mine
Tony Retaskie, UP Construction Council
Michelle LaJoie, Alger/Marquette Community Action
Jonathan Mead, UPCAP
Julie Wonders, Iron Mountain-Kingsford Community Schools
Roy Del Valle, Michigan Rehabilitation Services

Excused:

Dave Anthony, Nothern Sun Winery
Joe Esbrook, Hiawatha Log Homes
Dave Goudreau, Nothern Wings Repair
David Lord, OSF St. Francis Hospital & Medical Group
Melanie Bicigo, Upper Peninsula Health Plan
Travis Cary, IUPATDC7
John Hamm, UPRLF
Samantha Cameron, Bay Mills Community College
Jeff Holt, Sault Ste. Marie Economic Development Corporation

Guests:

Julie Newell, Gerald R. Ford Job Corps
Toni Wolford, Gerald R. Ford Job Corps

III. Public Comment

There were no public comments.



IV. Approval of Agenda

A motion was made by Tony Retaskie to approve the agenda and was supported by Michelle LaJoie. The motion was passed.

V. Approval of Minutes from March 18, 2021

Jon Mead made the motion to approve the minutes as presented. Julie Wonders seconded. There were no questions or comments. All were in favor. No opposed. The minutes were approved.

VI. Financial Report

There were two financial reports included in the packet discussed. CEO Bill Raymond mentioned there will be additional money from the upcoming grants. We are working on getting more non-formula money in. We are on target for the year.

VII. Action Items

6 items for action.

The first 4 items were voted on as a consensus and are motions for funding. A motion to approve items 1-4 for approval was made by Tony Retaskie to approve and submit the required documents to the state and was seconded by Meagen Morrison. The motions passed unanimously.

- **PI 20-04: GoingPro Apprenticeships – Change 1** No questions or comments. All in favor. Motion passes.
- **PI 20-32: Clean Slate Pilot – Change 2** There were no questions or comments. All board members were in favor. No were opposed. The motion passes.
- **PI 21-09: Career Exploration & Experience Events** was presented to the Board. \$25,000 of additional money. No questions or comments. All in favor. No opposed. Motion passes.
- **PI 21-12: Young Professionals** was presented to the Board. \$100,000 of additional money. No questions or comments. All in favor. No opposed. Motion passes.

The local policies were voted on as a consensus vote. A motion to approve both Local Policies was made by Meagen Morrison and was supported by Julie Wonders and the motions were approved.

- **Local Policy – Clean Slate Program** was presented to the Board. Janie McNabb gave an explanation on this policy. All board members were in favor. None were opposed. The motion passes.
- **Local Policy – File Retention and Destruction** was presented to the Board. Janie McNabb gave an explanation on this policy. All board members were in favor. None were opposed. The motion passes.

VIII. Reports

A. Chairperson

Mr. Massicotte, Chair, gave an update. He mentioned the NAWB conference happening next week and encouraged everyone to attend if they could.



B. CEO

CEO Bill Raymond spoke to several items highlighted in the CEO report. Below is a summary:

- Shared several articles on current workforce issues such as unemployment
- Shared the news that UPMW has been awarded over 4 million dollars in funding over the last 6 months. He noted there will be a lot of work surrounding implementing these new grant programs. He also noted that the team is going to focus more on some non-formulary, more flexible funding.

IX. Old Business / Updates

Workforce Services Director Debb Brunell gave an update on the CEAC and grants. The CEAC is continuing to move forward in a positive direction. The council is very involved in implementation of the grants, and they are doing an incredible job helping us to work through requirements.

Tony Retaskie shared that the UP Energy Task Force Board has now been dissolved as the two reports that were required were written and submitted. Tony met with all board appointees this week. Tony has asked the Governor to appoint another U.P. person to the LEO Board.

Janie McNabb presented on the UP Michigan Works! Dashboard. She explained how the current plan is wrapping up and indicates that there will be a new dashboard report coming that is tied closely to the strategic plan. In addition, Janie McNabb reported out on the strategic plan. This report closes out the current plan. Janie recapped the plan and reviewed the accomplishments of the plan. There were agreed upon definitions for values stated in the plan. Janie mentioned UPMW has created an Action in Values award internally. Janie McNabb asked for volunteers for a committee to look at the next strategic plan. Chair Mark Massicotte supports an email campaign to solicit support from the Board as we get closer to the time to plan.

X. New Business

Two nominees for the Upper Peninsula Michigan Works! Career and Educational Advisory Council (CEAC) were presented for review and approval to the Board. The nominees were Meredith LaBeau from Calumet Electronics Corporation and Elise Bur from Northern Michigan University. A motion to appoint the two nominees for a 3-year term was made by Tony Retaskie and was supported by Michelle LaJoie. All Board members were in favor, and none opposed. The appointments passed.

XI. Communications

May 2021 fast facts and UPMW successes were presented. No action needed.

XII. Member input



Tony Retaskie noted some of the new projects coming about for the U.P. He mentioned that they were facing some opposition and asks the Board to support these efforts and requests that UPMW! provide letters of support for these initiatives.

XIII. Next Meeting

- A.** Next meeting – September 16, 2021
- B.** Upcoming – Dec 2, 2021 – WDB meeting and Tony Retaskie reception – Location: TBD

XIV. Adjournment

Motion to adjourn was made by Michelle LaJoie and was supported by Tony Retaskie. Mark Massicotte, Chair, adjourned the meeting at 1:01 pm ET.