



Upper Peninsula Michigan Works! Workforce Development Board Thursday, November 19, 2020 MINUTES

I. Call to Order, Mark Massicotte, Chair

The meeting was called to order by Board Chair Mark Massicotte at approx.: 12:03 PM ET

II. Roll Call

Present:

Mark Massicotte, L'Anse Manufacturing, Chair
Suzanne Pazdernik, Jacquart Fabric Products
Melanie Bicigo, Upper Peninsula Health Plan
Meagen Morrison, Eagle Lundin Mine
Michelle LaJoie, Alger/Marquette Community Action
Jonathan Mead, UPCAP
Samantha Cameron, Bay Mills Community College
Julie Wonders, Iron Mountain-Kingsford Community Schools
Jeff Holt, Sault Ste. Marie Economic Development Corporation
Roy Del Valle, Michigan Rehabilitation Services

Excused:

Dave Anthony, Northern Sun Winery
David Lord, OSF St. Francis Hospital & Medical Group
Bridget Kennedy, Systems Control
Joe Esbrook, Hiawatha Log Homes
Dave Goudreau, Northern Wings Repair
George Kinsella, EcoMarine
Chad Rowe, Aspirius Health Services
Travis Cary, IUPATDC7
John Hamm, UPRLF
Tony Retaskie, UP Construction Council

Michigan Works! Staff:

Bill Raymond, CEO, Michelle Viau, CFO, Debb Brunell, Workforce Services Director, Janie McNabb, One-Stop Operator, and Tracy Roberts, Administrative Services Manager

III. Public Comment

None



IV. Approval of Agenda – Action

A motion was made by Michelle LaJoie to approve the agenda. The motion was supported by Roy Del Valle and passed unanimously.

V. Approval of Minutes from Sept 17, 2020 – Action

A motion was made by Jeff Holt to approve the September 17, 2020 Meeting Minutes. The motion was supported by Michelle Lajoie and passed unanimously.

VI. Financial Report

A. Grant Status & Overview

CEO Bill Raymond indicates that grant spending is on target – and there is nothing unusual to note. CFO Michelle concurs. She comments about the classroom training budget and participant budgets to see if there needs to be any adjustments for the near future.

B. Line-Item Budget Report

CEO Raymond indicates revenues are down a bit. There are some expenses that are also significantly down, but nothing unusual given the COVID-19 situation. Board Chair Mark Massicotte has reviewed the financials and concurs, there is nothing out of the ordinary to be of concern, and he thanks the team and staff for doing a good job.

VII. Action Items

A. Action Items – Recommended Motions – Since everyone has reviewed the action items prior to the meeting, the board agrees to consensus votes and a motion to move forward on that was made by Jonathan Mead and supported by Julie Wonders. The board unanimously votes to move forward with consensus vote on all Recommended Motions.

The Motion to accept all as moving forward was made by Michelle Lajoie and supported by Jeff Holt. All action motions were approved unanimously.

1. Local Policy – In-Demand Occupations Approved for Training
One-Stop Operator Janie McNabb thanks the board members for participating in feedback for the survey. The team put a lot of time and thought into the list, ensuring some flexibility. Board Chair Mark Massicotte agrees that it will be fluid going forward.
2. Local Policy – Work-Based Training
3. Local Policy – Supportive Services
4. PI 20-23: FY21 Business Resource Network Program
5. PI 20-25: FY20 UI Claims Assistance
6. PI 20-27: FY21 PATH Program
7. PI 20-28: AY20 WIOA DWG-COVID19 Recovery Project
8. PI 20-29: AY19/FY21 TAA Program

VIII. Reports

- A. Chairperson
- B. CEO



CEO Bill Raymond provides some highlights on his CEO Report including:

- Grants task force has been put in place to pursue other funding that is more intentional and non-formulary. Tracy Roberts will lead the grants team.
- UPMW is preparing to provide more county level data reports at future meetings.
- U.P. Jobs Now! Marketing update – UPMW is looking at how we can work with some of our economic development partnerships and MEDC on marketing the UP with the central theme and focus being that the UP is a “great place to live and work”. The campaign had inquiries from almost all states.

IX. Old Business / Updates

- A. CEAC Update – Debb Brunell
Workforce Services Director Debb Brunell talks about the new CEAC strategic plan. The sub-committees have now met and come together with the CEAC to report out on progress. One major topic discussion is about supporting grant applications. There are some grant opportunities coming up for apprentices that will require approval from members of the CEAC, so they are looking to add some members from other educational institutions such as: Bay, Michigan Tech, LSSU, who have expressed interest. Meetings will be every other month. Board Chair Mark Massicotte agrees there is a good job to bring the focus areas together.
- B. Governor’s Workforce Board Update – Tony Retaskie
- C. UP Energy Task Force Update – Tony Retaskie
- D. Michigan Works! Association Board Update – Dave Goudreau
- E. UPMW Dashboard – November 2020
Bill Raymond talks about all the work that has been happening over the last several months. Board Chair Mark Massicotte says that he thinks the numbers indicate we have a well-organized group and the initiatives we are doing are working.

X. New Business

- A. Board terms expiring on Dec 31, 2020
Those who have received an email from Bill about staying on the board, please let Bill know.
- B. WDB Board Chair for 2021
CEO Raymond has solicited suggestions for the board and received suggestions for Mark Massicotte. Board Chair Mark Massicotte has agreed to continue serving. Jon Mead makes a motion to continue forward with Mark Massicotte as board chair for upcoming year. Michelle LaJoie supports the motion. The motion passed unanimously. Board Chair Mark Massicotte abstained from voting on the motion.

XI. Communications

- A. Elaine Eikenberry – Shining Star Award
CEO Bill Raymond recognizes Elaine Eikenberry from the Hancock office as the recipient of the Shining Star Award. She has continued to do a great job despite challenges and UPMW is lucky to have her as part of the organization.
- B. October 2020 Fast Facts



XII. Member input – Updates / Items for discussion

A. Updates

Board members provide updates on current items of focus

XIII. Next Meeting

A. Meeting schedule for 2021 – 3 options

A motion is made to go with proposal 3, with the change of the last meeting to be on Dec 3 instead of Nov 18.

The motion to adopt Option 3 with adjustment was made by Jon Mead and supported by Michelle Lajoie

XIV. Adjournment

Motion to adjourn is made by Julie Wonders and supported by Jeff Holt.

Meeting was adjourned at approx. 12:52 pm