



**UPWARD Talent Council
County Commissioners
January 18, 2018**

MINUTES

I. Call To Order

Board Chair Gerald Corkin calls the meeting to order at 2:00 P.M. Eastern.

II. Roll Call

Present:

Jerry Doucette, Alger County; Bill Menge for Gail Eilola, Baraga County; Patrick Johnson, Delta County; Tom Tikkanen, Houghton County; Tim Aho, Iron County; John Waltman, Luce County; Paul Krause, Mackinac County; Gerry Corkin, Marquette County; Carl Nykanen, Ontonagon County; and Larry Mersnick, Schoolcraft County.

Excused:

Don McClean, Chippewa County; Joe Stevens, Dickinson County; Joe Bonovetz, Gogebic County; Bob DeMarois, Keweenaw County; John Waltman, Luce County; and Bernie Lang, Menominee County.

Michigan Works! Staff:

William Raymond, CEO; Michelle Viau, Director of Finance

III. Public Comment

There is no public comment.

IV. Approval of Agenda

Motion to approve agenda is made by made by Commissioner Nykanen; seconded by Commissioner Tikkanen; the motion passed unanimously.

V. Approval of Minutes

Motion to approve the minutes of the previous meeting is made by Nykanen with correction to spelling of his name; seconded by Commissioner Mersnick; the motion passed unanimously.

VI. Financial Report

CEO Raymond presents the financial report, inclusive of the addition of a more detailed cost category. Questions clarifying the ApprenticeshipUSA expenditures and the SBDC



were answered. The consensus among Board is that they like the additional format as presented. Commissioner Doucette motions to accept the vouchers of \$688,760.98; the motion is seconded by Commissioner Nykanen and passes unanimously.

VII. Old Business

VIII. New Business

A. Workforce Development Plan Motions

No Action

B. Workforce Board Nominations

Raymond reviewed the slate indicating that moving forward beginning in 2019 approximately one-third of the boards' terms will end each year, offering opportunity for re-nomination or new appointments based on sector representation. There is currently one private sector slot that remains open. Commissioner Johnson motions to accept the nominations; seconded by Commissioner Menge, the motion passes unanimously.

Commissioner Mersnick asks if there is a letter of accountability indicating that Board members will comply with requirements. Raymond is putting together an orientation manual that will outline duties and responsibilities for our Boards. Chair Corkin encourages Board Members to look for talent to appoint to our Workforce Board because we want the best talent we can find to support our system.

C. LEO/Governing Board and Executive Committee Meetings

Commissioner Nykanen motions to accept the Executive Committee roster is made; the motion is seconded Commissioner Doucette and passes. The Executive Committee is made up of Commissioners Nykanen, Bonovetz, Aho, Johnson, Corkin, Doucette, Mersnick and Waltman. Commissioner Waltman motions that the Executive Committee meet at 2:00 P.M.E.T. at the UTC Michigan Works! Service Center in Escanaba on the first Thursday of the month in February, March, April, June, July, September, November and December; the motion is seconded by Commissioner Johnson and passes unanimously.

The UTCC Board Meeting will be held On May 11th and October 19th in conjunction with the Upper Peninsula County Commissioners' Meeting and on Thursday, August 2nd at 2:00 P.M. ET at the UTC Michigan Works! Service Center in Escanaba.

D. 2017 Workforce Development Board Updates

Raymond reviews PowerPoint with Board highlighting activities that occurred during the 2017 calendar year. Chair Corkin states that there have been a lot of hurdles to overcome as we have merged into one organization servicing the Upper Peninsula. He comments that is nice to see the Boards coming together. The Board took a lot



of time looking for a new Director. He encourages members to call Raymond with questions.

Raymond discussed Service Provider status indicating that UPWARD is considering taking services in-house based on productivity, cost and performance. The Service Provider is aware of this. UPWARD is researching potential retirement issues. UPWARD would post positions and interview, giving current Service Provider staff an opportunity to apply and interview. A timeline is currently being provided with a start date of July 1, 2018. This would not impact the current Service Center locations or operations. This would not be dissolution of an entity, but an end to a contract.

IX. Reports:

A. Chair

Corkin thanks the members for their volunteer service to UPWARD and complements Raymond for the work he is doing with an appreciation for inclusion of his written reports.

B. CEO

The UTC Workforce Board has been recertified by the Talent Investment Agency (TIA) of Michigan. This means that we are in full compliance with all the provisions that pertain to the functioning and roles of the WDB.

There appears to be a 50-50 chance that the Continuing Resolution will be extended. The government shutdown is impending. Our Service Centers would remain fully operational.

Under the Workforce Innovation and Opportunity Act, we are required to have Memorandums of Understanding and Infrastructure Funding Agreements with our One-Stop Partners such as the Department of Health and Human Services, Michigan Vocational Rehabilitation and the Unemployment Insurance Agency. A lot of time has been spent by staff to develop these agreements questioning our return on investment for the efforts.

IX. Communications

Commissioner Johnson moves to support the communications presented; the motion is seconded by Commissioner Waltman and passes unanimously.

X. Adjournment

There being no further business, Chair Corkin adjourned meeting at 2:50 P.M. Eastern.